

SMT Operator - Position Description

Rev 1 .0

Document Objective:

This document is intended to give a job position brief to a potential applicant for SMT Operator positions at Millison Technology Pty Ltd.

Background:

Millison Technology Pty Ltd is a leading provider of Electronics Manufacturing Services to industry in Australia that competes heavily in the SMT assembly market.

Our 'pride of place' is in providing high quality low cost assembly services to our customers in a responsive and timely manner.

We currently have three SMT assembly lines based around Yamaha YV / YM series pick and place machines, MPM screen printers and vapour phase / full convection reflow ovens.

Millison is in the immediate market for additional SMT operators and SMT engineers to supplement our existing production team.

Personal attribute requirements:

The SMT Operator position requires the following personal attributes:

- A commitment to excellence.
- A demonstrated desire for learning and self-improvement.
- A 'whatever it takes' attitude to get the job done.
- An appropriate 'sense of urgency' for production matters.
- Good interpersonal & communications skills.

Experience desired:

Good practical understanding of Production processes and techniques including:

- Advanced knowledge of SMT processes.
- ESD & IPC Standard levels of workmanship.
- Basic knowledge of PTH processes.
- Basic knowledge of Mechanical assembly.
- Component identification & handling procedures.

Accountabilities:

- Day to day operation (running) of the SMT line.
- Programming and setting up of jobs on the SMT machine.
- Ensuring appropriate antistatic and component handling procedures are followed.
- Producing acceptable quality and throughput from the line at an operational level.

Special terms of employment:

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The SMT Operator shall be subject to employment based on out company EBA including:

- 40-hour production week based on production shift times.
- This position by its nature will occasionally require out of production hours efforts.

Millison is currently running two production shifts being:

- Day Shift: 0700Hrs to 1530Hrs.
- Evening Shift: 1500Hrs to 2330Hrs.

Performance Evaluation:

The performance of the SMT Operator shall be evaluated by Management every year.

The evaluation system will be developed in conjunction with the SMT Operator and the evaluation shall only include factors under the SMT Operator's influence.

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